

## CONCORD TOWNSHIP BOARD OF TRUSTEES

July 8, 2020

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The Concord Township Board of Trustee met in regular session on July 8, 2020 at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson and Jason Haney. Other staff attending included Fiscal Officer Jill Davis, Zoning Inspector Ric Irvine, and Fire Chief Todd Cooper.

Due to COVID-19 social distancing restrictions, limited seating was provided, and public teleconference information was posted on the township's website.

Mr. Haney moved and Mr. Johnson seconded to approve the minutes of the previous meeting June 24, 2020. Vote: Haney-yes, Johnson-yes.

### Financials

- Chairman Johnson certified Fiscal Officer Davis provided the financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report shows the following balances:
  - General Fund \$6,989,355.48
  - Special Revenue Funds \$2,454,627.65
  - Total All Funds \$9,443,983.13

- Therefore, Mr. Haney moved and Mr. Johnson seconded to approve pending purchase orders, warrants, and vouchers #19-22, #16948-16987, all totaling \$190,641.51. Vote: Haney-yes, Johnson-yes.
- Mr. Garrett arrived to the meeting at 7:05pm.

### Road Department

- The road department completed two days of grader patching so far in Lucy Depp, and Mr. Holloway said all went well. One resident complaint.
- There was a product issue with the micro seal repairs in Scioto Reserve, and a trash truck also went thru just after the road treatment. Strawser Construction did good work and fixed the issues. No complaints from Tartan Fields, but a few from Scioto Reserve residents. Mr. Haney said a few potholes peeled up past Daylily and need checked.
- A resident from Butts Road called in and shared there is a large amount of overweight construction traffic using Butts Road. The road is under the jurisdiction of the Delaware County Sheriff.

### Zoning Department

- Mr. Ric Irvine reported he has issued 10 zoning permits so far for July.
- Nuisance case on Brodie Blvd - owner mowed 70% of lot. It complies for now.
- A complaint was received from a resident on South Park Place Drive about lots with cars and brush. Mr. Irvine reviewed, but there is no zoning violation at this time.
- Two variance applications have been received, but hearings are being postponed due to the State of Ohio's 10-person maximum limit. The zoning department will send back their variance fees and will let them know when the hearings can be held.

### Fire Department

- The next Red Cross blood drive will be July 17, 2020 from 8am-1pm at the township building. All donors will be COVID tested.

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- Fire Chief Todd Cooper spoke to Chris Vince and a supervisor about having “no parking” signs placed on their part of the subdivision where cars are blocking the safety access gate.
- \$3,100 has been awarded from the Ohio Department of Public Safety for an EMS grant. The fire department is still waiting on results of the grant applications for the Safer Grant (firefighter hire), FEMA (hose replacement), and BWC (exhaust drop system).
- A quote was received from Silco for a 5-year fire suppression system inspection at the Administrative Building. Mr. Johnson, acting building administrator, approved.

### Old Business

- Speed trailer data was collected from both Klondike and Bunty Station Roads. Klondike Road speeds collected are within normal limits of the speed limit at the 85th percentile guideline. Additional speed limit signs will still be placed along Klondike Road. Bunty Station Road speeds collected exceeded normal 85th% limits. Data will be sent to Doug Riedel at the Delaware County Engineer’s Office for further guidance.

### New Business

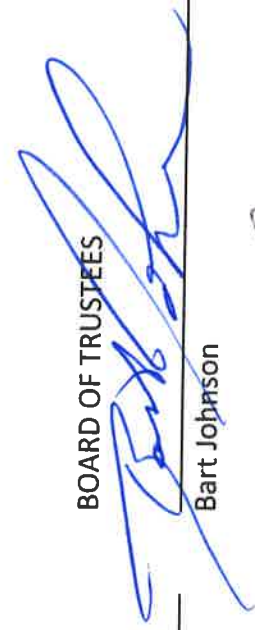
- Mr. Garrett mentioned possible grant funds to work with the County officials and MORPC to shift the round-about project placement at Home and Dublin Roads.
- Another JEDD assistance proposal may be possible from Berlin Township, thru Concord Township, to the Village of Shawnee Hills. More details to come.
- Discussion was held that several residents received Columbia Gas main line extension notices.
- COVID-19 relief funds are available from the State of Ohio Office of Budget and Management for local governments via the Delaware County Treasurer. After discussion, Mr. Garrett moved and Mr. Haney seconded to adopt Resolution No. 070820-1 to certify that funds received by Concord Township, Delaware County, Ohio pursuant to House Bill 481 shall be expended only to cover costs of the Township consistent with the Coronavirus Aid, Relief, and Economic Security (CARES) Act, and any applicable regulations. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn.  
Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST

  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
Bart Johnson

  
Joe Garrett

\_\_\_\_\_  
Jason Haney

Concord Township Trustee Meeting

July 8, 2020

Call in (669) 224-3412  
Access Code: 701-660-893

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Grader Patch review

Micro discussion

Old Business

Speed on Klondike and Bunty Station

New Business

Corona virus relief fund resolution

Fire Chief

Fiscal Officer

Adjourn

CONCORD TOWNSHIP, DELAWARE COUNTY  
**Cash Summary by Fund**  
 Year 2020

Fund #	Fund Name	Fund Balance 1/1/2020	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (including transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/20
1000	General	\$6,542,094.84	\$0.00	\$839,583.49	\$0.00	\$0.00	\$7,381,678.33	\$892,322.85	\$0.00	\$0.00	\$6,989,355.48
2011	Motor Vehicle License Tax	\$19,613.08	\$0.00	\$7,626.77	\$0.00	\$0.00	\$27,239.85	\$9,555.05	\$0.00	\$0.00	\$19,688.83
2021	Gasoline Tax	\$94,643.56	\$0.00	\$90,466.94	\$0.00	\$0.00	\$185,110.50	\$91,188.85	\$0.00	\$0.00	\$93,921.65
2031	Road and Bridge	\$1,122,116.58	\$0.00	\$245,624.58	\$0.00	\$0.00	\$1,367,741.16	\$108,429.46	\$0.00	\$0.00	\$1,259,311.70
2041	Cemetery	\$11,940.39	\$0.00	\$5,193.20	\$0.00	\$0.00	\$17,133.59	\$6,344.58	\$0.00	\$0.00	\$10,789.01
2111	Fire District	\$836,107.27	\$0.00	\$1,662,679.72	\$0.00	\$0.00	\$2,498,786.99	\$1,460,989.67	\$0.00	\$0.00	\$1,037,797.32
2191	Fire Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2231	Permissive Motor Vehicle License Tax	\$32,098.74	\$0.00	\$16,164.11	\$0.00	\$0.00	\$48,262.85	\$12,128.68	\$0.00	\$0.00	\$36,134.17
	Report Total:	\$8,658,614.46	\$0.00	\$2,867,337.81	\$0.00	\$0.00	\$11,525,952.27	\$2,081,969.14	\$0.00	\$0.00	\$9,443,983.13

ast reconciled to bank: 05/29/2020 - Total other adjusting factors: \$966.83

CONCORD TOWNSHIP, DELAWARE COUNTY  
**Payment Listing**  
 6/25/2020 to 7/8/2020  
 7/8/2020 6:43:04 PM  
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Payment Advice #	Transaction Date	Post Date	Type	Vendor / Payee	Amount	Status
19-2020	07/02/2020	07/08/2020	CH	HR BUTLER, LLC	\$216.07	0
20-2020	07/02/2020	07/08/2020	CH	HR BUTLER, LLC	\$5,186.99	0
21-2020	07/02/2020	07/08/2020	CH	HR BUTLER, LLC	\$74,903.79	0
22-2020	07/02/2020	07/08/2020	CH	HR BUTLER, LLC	\$24,626.68	0
16948	07/08/2020	07/08/2020	AW	TIME WARNER CABLE	\$99.99	0
16949	07/08/2020	07/08/2020	AW	FRONTIER	\$279.94	0
16950	07/08/2020	07/08/2020	AW	STATE HIGHWAY SUPPLY	\$2,005.00	0
16951	07/08/2020	07/08/2020	AW	OHIGRO, INC	\$529.21	0
16952	07/08/2020	07/08/2020	AW	VALTECH COMMUNICATIONS	\$1,157.29	0
16953	07/08/2020	07/08/2020	AW	BEEB'S BP DIST INC	\$2,057.73	0
16954	07/08/2020	07/08/2020	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	0
16955	07/08/2020	07/08/2020	AW	PNC BANK	\$590.28	0
16956	07/08/2020	07/08/2020	AW	WASHINGTONS HARDWARE AND AUTO P/	\$686.00	0
16957	07/08/2020	07/08/2020	AW	LOWE'S COMPANIES, INC	\$150.30	0
16958	07/08/2020	07/08/2020	AW	SHELLY MATERIALS, INC	\$4,537.77	0
16959	07/08/2020	07/08/2020	AW	ROESE BROS. PAVING INC.	\$37,000.00	0
16960	07/08/2020	07/08/2020	AW	PRICE FARMS ORGANICS, LTD.	\$179.00	0
16961	07/08/2020	07/08/2020	AW	MATHESON TRI-GAS INC	\$66.58	0
16962	07/08/2020	07/08/2020	AW	ALL-WIN ELECTRIC LLC	\$352.00	0
16963	07/08/2020	07/08/2020	AW	KLEEM, INC.	\$59.46	0
16964	07/08/2020	07/08/2020	AW	TRACTOR SUPPLY CREDIT PLAN	\$395.97	0
16965	07/08/2020	07/08/2020	AW	MILLCREEK GARDENS LLC	\$677.50	0
16966	07/08/2020	07/08/2020	AW	FRONTIER	\$64.18	0
16967	07/08/2020	07/08/2020	AW	US TREASURY	\$63.08	0
16968	07/08/2020	07/08/2020	AW	RIC IRVINE, ZONING INSPECTOR	\$40.00	0
16969	07/08/2020	07/08/2020	AW	EXPRESS SERVICES INC	\$1,021.32	0
16970	07/08/2020	07/08/2020	AW	R.L. PARSONS & SON	\$140.27	0
16971	07/08/2020	07/08/2020	SW	Skipped Warrants 16971 to 16971 Series 1	\$0.00	V
16972	07/08/2020	07/08/2020	AW	EVOLUTION AG	\$21,513.00	0
16973	07/08/2020	07/08/2020	AW	TERRY ARRASMITH	\$78.00	0
16974	07/08/2020	07/08/2020	AW	JOEL'S STUMP GRINDING LLC	\$100.00	0
16975	07/08/2020	07/08/2020	AW	COLUMBIA GAS	\$222.11	0
16976	07/08/2020	07/08/2020	AW	HIGH RIVER COMPANY	\$2,354.98	0
16977	07/08/2020	07/08/2020	AW	CLASSIC SOLUTIONS INC.	\$1,335.06	0
16978	07/08/2020	07/08/2020	AW	MILLER'S TEXTILE SERVICES	\$141.18	0
16979	07/08/2020	07/08/2020	AW	BOUND TREE MEDICAL, LLC	\$470.82	0
16980	07/08/2020	07/08/2020	AW	HORTON EMERGENCY VEHICLES	\$612.97	0
16981	07/08/2020	07/08/2020	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT A	\$239.52	0
16982	07/08/2020	07/08/2020	AW	SUTPHEN CORPORATION	\$3,340.25	0
16983	07/08/2020	07/08/2020	AW	GERMAIN FORD	\$167.87	0
16984	07/08/2020	07/08/2020	AW	42 AUTOMOTIVE INC.	\$890.40	0
16985	07/08/2020	07/08/2020	AW	ABLE SANITATION SERVICE, INC	\$640.00	0
16986	07/08/2020	07/08/2020	AW	FIRE CHIEFS' ASSOC OF DELAWARE CO	\$200.00	0
16987	07/08/2020	07/08/2020	AW	OHIO MULCH	\$48.95	0

Total Payments: \$190,641.51  
 Total Conversion Vouchers: \$0.00



RESOLUTION NO. 070820-1

A RESOLUTION CERTIFYING THAT FUNDS RECEIVED BY  
CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO  
PURSUANT TO H.B. 481  
SHALL BE EXPENDED ONLY TO COVER COSTS  
OF THE TOWNSHIP CONSISTENT WITH  
THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT,  
AND ANY APPLICABLE REGULATIONS

RECITALS

- A. WHEREAS, the 133rd General Assembly of Ohio adopted, and Governor signed into law, House Bill 481, the "Coronavirus Aid, Relief, and Economic Security Act", establishing a formula for the distribution of funds for local governments, provided to the State of Ohio through the Coronavirus Aid, Relief and Economic Security ("CARES") Act and the Coronavirus Relief Fund; and
- B. WHEREAS, in order for a local government to be eligible to receive this distribution of funds, it must first adopt a resolution affirming that the funds so received may be expended only to cover costs of the local government consistent with the requirements of Section 5001 of the CARES Act, and as described in 42 U.S.C. 601(d), and any applicable regulations; and
- C. WHEREAS, the Board of Township Trustees (the "Board") of CONCORD Township, DELAWARE County, Ohio (the "Township") has been monitoring the public health emergency with respect to Coronavirus Disease 2019 ("COVID-19"); reviewing the information and guidance issued by the State of Ohio, the Federal Government of the United States, the Centers for Disease Control Prevention, and the Ohio Department of Health; and the impact that COVID-19 has had, and may continue to have, on the lives, safety, and health of residents of and visitors to the Township, and
- D. WHEREAS, the Township anticipates that it has made, and/or will have to make, necessary expenditures incurred due to the COVID-19 public health emergency that were not accounted for in its current budget, and that were incurred and/or will be incurred between March 1, 2020 and December 30, 2020; and
- E. WHEREAS, the Township desires to receive its allocated distribution of funds under H.B. 481; and
- F. WHEREAS, it is in the best interest of the Township and its residents to adopt this Resolution.

RESOLUTION

NOW THEREFORE, be it resolved by the Board that the following Resolutions be, and hereby are, adopted:

1. RESOLVED, that the Board, as the legislative authority of the Township, hereby affirms that the funds so received under H.B. 481 may and shall be expended only to cover costs of the Township consistent with the requirements of Section 5001 of the CARES Act, as described in 42 U.S.C. 601(d), and any applicable regulations thereto, and specifically expenses that:

- a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
  - b. were not accounted for in the budget most recently approved as March 27, 2020; and
  - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and
2. RESOLVED, that not later than October 15, 2020, the Fiscal Officer of the Township shall pay the unencumbered balance of funds received by virtue of H.B. 481 to the DELAWARE County Treasurer; and
3. RESOLVED, that not later than December 28, 2020, the Fiscal Officer of the Township shall pay the unencumbered balance of funds received by virtue of H.B. 481 to the STATE of OHIO County OFFICE OF BUDGET & MANAGEMENT Treasurer; and
4. RESOLVED, The Township shall, upon request, provide any information related to funds received by virtue of H.B. 481, or their expenditure, to the Director of Budget and Management.
5. RESOLVED, that FISCAL OFFICER is hereby directed to provide a certified copy of this Resolution to the DELAWARE County Auditor and the Director of Budget Management.
6. BE IT FURTHER RESOLVED, that it is hereby declared that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code. This Resolution shall be in full force and effect immediately upon its adoption.

Adopted: July 8, 2020

CONCORD TOWNSHIP BOARD OF TRUSTEES,  
DELAWARE COUNTY, OHIO

Bart Johnson, Trustee

Jr. Garnett, Trustee

Jason Haney, Trustee

Attest and Certify:

Jill Davis, Fiscal Officer